



Suite 850, 639 5th Avenue SW
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redstoneHOA@equium.ca
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Builder Sales Representative Duties:

1. Provides the **Package** (numbered list below) to the buyer, after removal of conditions, at signing of the purchase contract and:

- Reviews the **RSHOA Member Acknowledgement Form** with the buyer(s).
- Has the buyer(s) complete and sign the form, while witnessed by a builder representative.
 - Provides one (1) copy to the buyer
 - Emails one (1) copy to redstoneHOA@equium.ca

2. **Ensures Buyer(s) Understand RSHOA Fees:**

The fiscal year for RSHOA is **May 1 to April 30**. Annual fee notices are mailed out in **April**. Fees are levied effective **May 1** each year, payable by **May 31** without penalty, and are subject to change in accordance with RSHOA Bylaws. Interest charges begin accumulating on overdue accounts as of **May 1** of each calendar year at a rate of 18% per annum, calculated and compounded monthly.

RSHOA fees for 2025-26 are \$120.00 + GST (\$126.00 total). The buyer's initial encumbrance fee is pro-rated from possession date to year end (April 30) and is payable by the buyer in one lump sum upon closing. Subsequent encumbrance fees (after the buyer's first year of occupancy) must be paid in one lump sum on an annual basis.

Redstone Package includes:

1. ***RSHOA Member Acknowledgement Form** (completed in duplicate and submitted, as above)
2. ***RSHOA Owner Contact Info Form** (completed and submitted to redstoneHOA@equium.ca)
3. RSHOA Welcome Letter
4. HOAs vs. CAs
5. RSHOA FAQs
6. RSHOA Maintenance Map

***Please submit the *RSHOA Member Acknowledgement and *RSHOA Owner Contact Info Form to us at:**
redstoneHOA@equium.ca

We will then forward the homeowner the **CondoCafé Registration Instructions** to allow online fee payments and **CondoCafé Email Opt-In Instructions** so the homeowner will receive our community emails.

Please visit our website at www.redstonehoa.ca or email us at redstoneHOA@equium.ca for more information.