



September 4, 2020

Members of the Redstone Homeowners' Association
Calgary, Alberta

Dear Owners of Redstone,

RE: Notice of Annual General Meeting –Wednesday, September 16, 2020 6:30PM (MST)

The Redstone Homeowners' Association is a non-profit organization under the Alberta Societies Act. Upon taking possession of your home, you automatically become a member of the Redstone Homeowners' Association (RSHOA). The RSHOA was established to protect the value of the communities' amenities and to ensure a high level of maintenance of these amenities in future years.

Enclosed please find the Notice of the Annual General Meeting (AGM) for the Redstone Homeowners' Association, the draft minutes from the previous AGM, an Information Circular, Agenda, Proxy Form, and Voter Designation Form. The RSHOA requires a Voter Designation Form for all properties. We ask that you fill out, have all property owners' sign, and return the Voter Designation Form no later than Friday, September 11, 2020. Forms may be mailed to the RSHOA at:

100, 5709 – 2 Street SE
Calgary, AB T2H 2W4

or scanned and emailed to Heather Holt at redstonehoa@qualicocommunities.com. Audited Financial Statements are available online. Limited hard copies will be available at the AGM.

The Annual General Meeting is open to all **Members in Good Standing** of the RSHOA and RSHOA staff. The AGM is being held at **6:30PM on Wednesday, September 16, 2020** at the Genesis Centre, located at 7555 Falconridge Blvd NE, Calgary, Alberta. Registration begins at 6:00PM. **If you are unable to attend, please date, sign and return the enclosed Proxy in accordance to the Proxy instructions.**

If you have any questions about the enclosed, please contact Heather Holt via email at redstonehoa@qualicocommunities.com.

On behalf of your Board of Directors, we look forward to your participation.

Yours Truly,

REDSTONE HOMEOWNERS' ASSOCIATION
Chair and President – CLAUDIO PALUMBO
Secretary – THILO KAUFMANN
Treasurer – BRIAN BROWN

Director - LOUISE CHALLES
Director – VANESSA JOLLIMORE
Director – CLARK PIECHOTTA

TO ALL MEMBERS IN GOOD STANDING: IF YOU ARE NOT ABLE TO BE PRESENT AT THE AGM, PLEASE DATE, SIGN AND RETURN THE ACCOMPANYING PROXY.

REDSTONE HOMEOWNERS' ASSOCIATION
NOTICE OF ANNUAL GENERAL MEETING OF MEMBERS



TAKE NOTICE, that the Annual General Meeting of Members of the **REDSTONE HOMEOWNERS' ASSOCIATION** (the "Association") will be held at the Genesis Centre, located at 7555 Falconridge Blvd NE, Calgary, Alberta, on **Wednesday, September 16, 2020 at 6:30 PM**. (Mountain Standard Time). **Registration begins at 6:00 PM** for the following purposes:

1. To approve the minutes from the previous AGM held February 27, 2019;
2. To set the number of Directors;
3. To receive the 2019 Audited Financial Statements;
4. To appoint the Auditor for the 2020 year end;
5. To transact such other business as may properly come before the Meeting or any adjournment thereof.

THIS NOTICE SHOULD BE READ IN CONJUNCTION WITH THE INFORMATION CIRCULAR ACCOMPANYING THIS NOTICE.

Dated at Calgary, Alberta, this 4th day of September, 2020.

BY ORDER OF THE BOARD OF DIRECTORS

A blue ink signature of Brian Brown, written in a cursive style.

BRIAN BROWN - Treasurer

INFORMATION CIRCULAR
GENERAL INFORMATION AND PROXY STATEMENTS

SOLICITATION OF PROXIES

This information circular is furnished in connection with the solicitation of proxies by management of the REDSTONE HOMEOWNERS' ASSOCIATION (the "RSHOA") for use at the Annual General Meeting (the "AGM") of Members in Good Standing of the RSHOA to be held at the Genesis Centre, located at 7555 Falconridge Blvd NE, Calgary, Alberta, on **Wednesday, September 16, 2020 at 6:30 PM** (Mountain Standard Time). All expenses incurred in connection with the solicitation of proxies will be borne by the RSHOA. Solicitation will be made primarily by mail, but proxies may also be solicited by Directors, officers and employees of the RSHOA.

APPOINTMENT AND REVOCATION OF PROXIES

Each Member in Good Standing entitled to vote at the Meeting may, by means of a form of proxy in writing executed by the Member in Good Standing or his/her attorney, authorized in writing, appoint a proxy to attend and vote on his/her behalf at the Meeting. In order to be acted upon at the Meeting, a form of proxy must be returned as indicated in the INSTRUCTIONS FOR PROXY FORMS included in this package. A Member in Good Standing may revoke a form of proxy previously given by returning another form of proxy bearing a later date than the previously given form of proxy as indicated in the INSTRUCTIONS FOR PROXY FORMS included in this package.



EXERCISE OF DISCRETION BY PROXY

Proxies will be voted or withheld from voting in accordance with the Member in Good Standing's instructions contained therein. The form of Proxy also confers authority on the persons named therein to vote with respect to any other matters which may properly be brought before the Meeting. At the date hereof, management knows of no other such matters.

VOTING BY MEMBERS IN GOOD STANDING

Only Members in Good Standing of record at the close of business on September 4, 2020, are entitled to vote at the Meeting, each Member in Good Standing being entitled to one (1) vote per household. Members in Good Standing are defined in the Bylaws of the RSHOA as restricted to Subscribers and Eligible Owners. No Member is entitled to vote at the Meeting if at the close of business on September 4, 2020 any sum due or payable to the RSHOA by such Member remains unpaid.

Where there is more than one owner of a property, there shall be only one Member who shall be the person designated as the Member by all the owners of the property. In absence of such designation, the first person named as owner in the Certificate of Title shall be the Member. Where a rental project is involved, the registered owner shall be the Member and notwithstanding how many tenants are residing in the rental project, it shall have only one (1) vote.

APPOINTMENT OF AUDITORS

Management proposes that Murray Hunter Professional Corporation be appointed as Auditor of the Company and that the Directors be authorized to fix the remuneration of the Auditor.

CERTIFICATE

The foregoing contains no misstatement of a material fact and does not omit to state a material fact that is required to be stated or that is necessary to make a statement not misleading in the light of the circumstances in which it was made.

BY THE ORDER OF THE BOARD OF DIRECTORS

A handwritten signature in blue ink, appearing to read "B. Brown".

BRIAN BROWN - Treasurer

The management of the RSHOA knows of no amendment, variation or other matters to come before the AGM other than the matters referred to in the Notice of Meeting. However, if any other matter properly comes before the Meeting the accompanying proxy will be voted on such matter in accordance with the best judgment of the person or persons voting such proxy.

DATED this 4th day of September, 2020.

BY THE ORDER OF THE BOARD OF DIRECTORS

A handwritten signature in blue ink, appearing to read "B. Brown".

BRIAN BROWN – Treasurer



INSTRUCTIONS FOR PROXY FORMS

Appointment and Revocation of Proxies

A Member desiring to appoint a person (who must also be a qualified Member in Good Standing) to represent him/her at the Meeting may do so by inserting such person's name in the blank space provided. Please ensure the Proxy Form is completed on both sides and is signed by all Titled Owners. The completed proxy should be forwarded to:

Redstone Homeowners' Association
100, 5709 2 Street SE
Calgary, Alberta T2H 2W4
Or by facsimile to 403-255-5374 or email at: redstonehoa@qualiccommunities.com
Attention: Heather Holt, HOA Administration

All proxies must be in writing, signed by the Member and received either via mail or email at the RSHOA Office no later than 5:00 PM on Friday, September 11, 2020.

Alternatively, the completed proxy may be delivered to the Chairman of the Meeting on the day of the Meeting.

A Member who has given a proxy may revoke it at any time before it is exercised. A proxy may be removed by instrument in writing, or if the Member is a Corporation, by an officer or attorney thereof duly authorized, and delivered as indicated above, at any time up to and including the last business day preceding the Meeting.

Voting and Exercise of Discretion by Proxies

The persons named in the form of proxy will vote the Membership in respect of which they are appointed in accordance with the instructions therein.

DATED this 4th day of September, 2020.

BY THE ORDER OF THE BOARD OF DIRECTORS

A handwritten signature in blue ink that reads "Brian Brown".

BRIAN BROWN – Treasurer



RSHOA ANNUAL GENERAL MEETING 2019

PROXY APPOINTMENT

The Redstone Homeowners' Association (RSHOA) requires that fifty percent (50%) of Members be in attendance who are entitled to cast a vote at that meeting. If you are unable to attend the AGM, please complete the form below to appoint someone to vote on your behalf. The person you appoint could be a trusted neighbor who is a Member in Good Standing and will be attending the AGM, or the Secretary of the Board, Thilo Kaufmann.

I/We, hereby make, constitute and appoint **Thilo Kaufmann** or failing him/her, _____ as my/our attorney to represent me/us with the full authority to act as my/our proxy at the Annual General Meeting to be held on **Wednesday, September 16, 2020 at 6:30 PM**

The completed proxy should be forwarded to:

Redstone Homeowners' Association
100, 5709 2 Street SE
Calgary, Alberta T2H 2W4
Or by facsimile to 403-255-5374 or email at: redstonehoa@qualicocommunities.com
Attention: Heather Holt, HOA Administration

Questions may be directed to Heather Holt, HOA administration at, redstonehoa@qualicocommunities.com.

Limitations on proxy if any:

Dated this _____ day of _____, 2020.

Address: _____

Owner's Name 1: (Printed)

Signature

Owner's Name 2: (Printed)

Signature

Owner's Name 3: (Printed)

Signature

Please list additional Owners on Title and obtain signatures as required.



RSHOA ANNUAL GENERAL MEETING 2019

VOTING PAPER

Please indicate how you would like your Proxy to represent you at the Redstone Homeowners Association's Annual General Meeting.

Check one box only:

- | | | | | |
|---|-----|-------|----|-------|
| 1. Proxy to count towards quorum only | Yes | _____ | No | _____ |
| 2. Proxy to count towards quorum, and vote on matters of routine procedure | Yes | _____ | No | _____ |
| 3. Proxy to count towards quorum, vote on matters of routine procedure, and vote on topics discussed in the meeting | Yes | _____ | No | _____ |

If you want to tell your proxy how to vote on a specific topic, you must fill out the portion of the form below. If you want to allow your proxy to decide how to vote, however, you can leave the rest of the form blank.

Voting to approve the minutes of the previous AGM

Yes	_____	No	_____
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Voting to set the number of Directors at seven (7)

Yes	_____	No	_____
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Voting to appoint that Murray Hunter Professional Corporation as Auditors for RSHOA for the fiscal year ending April 30, 2020 and to allow the Directors to set remuneration

Yes	_____	No	_____
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Notice

of

REDSTONE HOMEOWNERS' ASSOCIATION

ANNUAL GENERAL MEETING 2019

Wednesday, September 16, 2020, 6:30pm

Genesis Center

7555 Falconridge Blvd NE

Calgary, Alberta

AGENDA

Agenda Item	Action	Lead	Time
1.0 Call to Order and Roll Call	-	Chair	-
2.0 Appointment of Recording Secretary	-	Chair	-
3.0 Adoption of Agenda	Approval	Chair	-
4.0 Welcome / Introduction of Board, invited guests and staff	-	Chair	5 mins
5.0 Approval of Minutes from Previous AGM held February 27, 2019	Approval	Chair	5 mins
6.0 Order of Business			
6.1 Set the number of Directors at seven (7)	Approval	Chair	5 mins
6.2 Presentation of Audited 2019 Financials/Treasurer's Report		Treasurer	10 mins
6.3 Appointment of Auditors	Approval	Chair	5 mins
7.0 Other Business			
7.1 Next AGM: TBD		Chair	
8.0 Adjournment	Approval	Chair	-